



# Richmond Apartment Owners Association

## Renewal for Owner/Management Membership

Please enclose your membership dues from the attached invoice and mail with this form to  
6200 Lakeside Avenue  
Richmond, Virginia 23228

Dear Valued Member,

We appreciate your involvement in our association and we look forward to another great year together. Please help us update our files by filling out the information below.

Name of Individual: \_\_\_\_\_  
Up to 2 people per company are allowed to join on one membership. Additional member name \_\_\_\_\_

Name of Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
(If different from mailing)

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_ \*E-mail: \_\_\_\_\_

Have you sold any of your properties in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you purchased any properties in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you developed any property in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_

Total number of residential units owned or managed: \_\_\_\_\_

Unit Mix: Number single family homes \_\_\_\_\_ Number apartment units \_\_\_\_\_

Total number of commercial properties owned or managed: \_\_\_\_\_

Mix: Number of office buildings \_\_\_\_\_ Number of shopping centers \_\_\_\_\_  
Other \_\_\_\_\_ Other \_\_\_\_\_

Do you have any condemned buildings?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain:

\_\_\_\_\_

How would you like to contribute to the Richmond Apartment Owner's Association in the coming year?  
(Check all that apply)

- Membership       Fundraising       Humanitarian       Political Activity
- Programs       Publicity       Newsletter       City Relations
- Hospitality       Education       Public Relations       Other: \_\_\_\_\_



**\* As of January 2008 we will be sending out our monthly flyer via the internet (e-mail). Please make sure we have your e-mail address. Should you choose not to receive your monthly flyer by e-mail, we will be happy to continue using the U.S. Postal Service. Please mark your choice of delivery.**

**E-mail (Please print)** \_\_\_\_\_

**U. S. Postal Service**

**RAOA Code of Standards**

**We consider our profession an honorable one, and in providing people with their homes we consider it our cardinal duty to exemplify the highest standards of our profession. The following is our code of conduct:**

- 1. We stand for providing apartments that are clean, well kept, sanitary and safe.**
- 2. We stand for renovation and upgrading and decry all forms of blight and neglect.**
- 3. We stand for honesty and respect in all our enterprises.**
- 4. We stand for enhancing the quality of life of our residents.**
- 5. We stand for loyalty to our fellow members and seek to refrain from any practice that will discredit the Association's stature and reputation.**
- 6. We stand for upholding all laws, acts and codes that enforce quality and fairness in housing.**
- 7. We stand for the continuing education of all our members.**
- 8. We stand for cooperation with any entity that shares our effort to enhance the public image of our profession**
- 9.**
- 10. We stand for doing business in accordance with the Fair Housing laws and the Virginia Residential Landlord and Tenant Act.**

**"I certify that the information contained herein is true and complete to the best of my knowledge and I understand that if my membership is renewed, falsified statements on this form shall be grounds for the termination of my membership.**

**Further, I agree to uphold the RAOA Code of Standards in all my business dealings and that failure to do so may result in the termination of my membership.**

\_\_\_\_\_  
**Signature of applicant**

\_\_\_\_\_  
**Date**

*Do not write below this line – for RAOA use only*

\_\_\_\_\_  
*Date reviewed by the Richmond Apartment Owners Association Executive Board*

**Comments:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Membership renewal status:**      *Accepted* \_\_\_\_\_      *Declined* \_\_\_\_\_